



# MASTER BUILDERS ASSOCIATION NSW Excellence in Housing Awards

HOW TO GUIDE: Watch on smart phone or smart  
device.

[events@mbansw.asn.au](mailto:events@mbansw.asn.au)

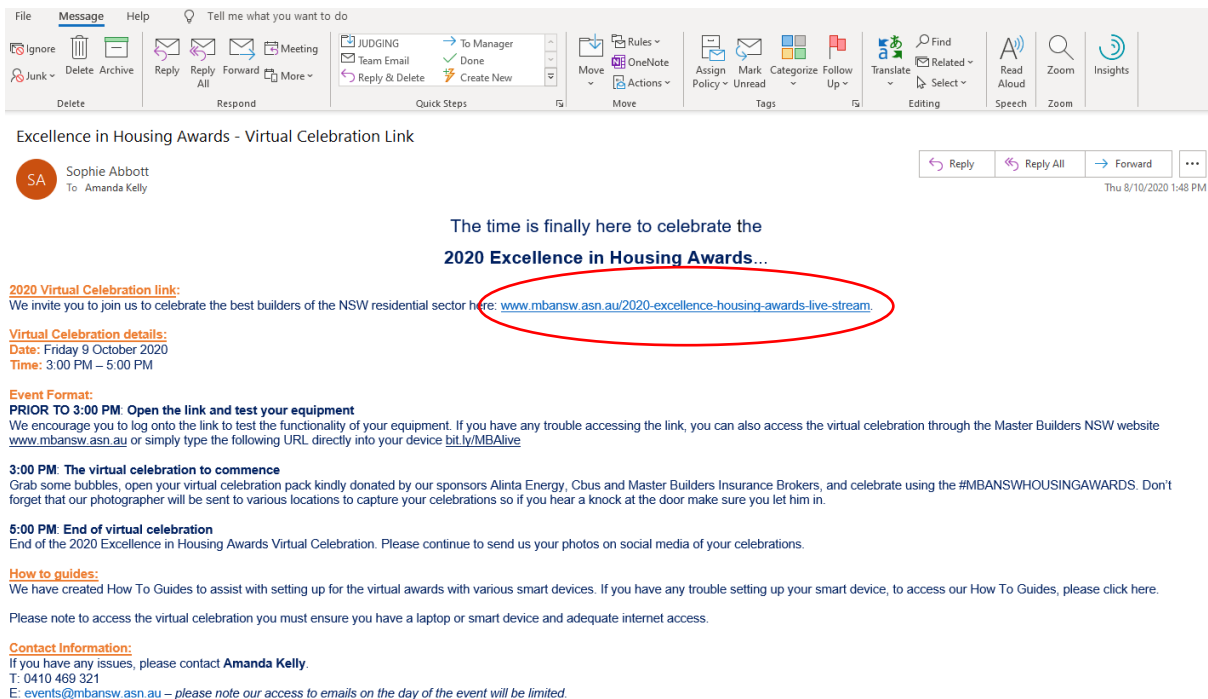
# 1. Connect to Wi-Fi

If you haven't already, connect your smart device to a good, reliable Wi-Fi. Open the settings app and select Wi-Fi. Click the correct Wi-Fi connection and enter the password.

# 2. Open the hyperlink to the virtual awards

On your smart device, open your emails, and search for the email from [events@mbansw.asn.au](mailto:events@mbansw.asn.au) with the subject line **Excellence in Housing Awards - Virtual Celebration Link**.

From the email, open the link under the heading '2020 Virtual Celebration link'.



File Message Help Tell me what you want to do

Ignore Delete Archive Reply Reply All Forward More Meeting

JUDGING To Manager

Team Email Done

Reply & Delete Create New

Delete Respond Quick Steps Move Move

Rules OneNote Actions

Assign Mark Categorize Follow Up

Policy Unread Tags

Translate Edit Select

Find Related Read Aloud Zoom Insights

Speech Zoom

Excellence in Housing Awards - Virtual Celebration Link

SA Sophie Abbott  
To Amanda Kelly

Reply Reply All Forward Thu 8/10/2020 1:48 PM

The time is finally here to celebrate the  
**2020 Excellence in Housing Awards...**

**2020 Virtual Celebration link:**  
We invite you to join us to celebrate the best builders of the NSW residential sector here: [www.mbansw.asn.au/2020-excellence-housing-awards-live-stream](http://www.mbansw.asn.au/2020-excellence-housing-awards-live-stream).

**Virtual Celebration details:**  
Date: Friday 9 October 2020  
Time: 3:00 PM – 5:00 PM

**Event Format:**  
**PRIOR TO 3:00 PM. Open the link and test your equipment**  
We encourage you to log onto the link to test the functionality of your equipment. If you have any trouble accessing the link, you can also access the virtual celebration through the Master Builders NSW website [www.mbansw.asn.au](http://www.mbansw.asn.au) or simply type the following URL directly into your device [bit.ly/MBALive](http://bit.ly/MBALive)

**3:00 PM: The virtual celebration to commence**  
Grab some bubbles, open your virtual celebration pack kindly donated by our sponsors Alinta Energy, Cbus and Master Builders Insurance Brokers, and celebrate using the #MBANSWHOUSINGAWARDS. Don't forget that our photographer will be sent to various locations to capture your celebrations so if you hear a knock at the door make sure you let him in.

**5:00 PM: End of virtual celebration**  
End of the 2020 Excellence in Housing Awards Virtual Celebration. Please continue to send us your photos on social media of your celebrations.

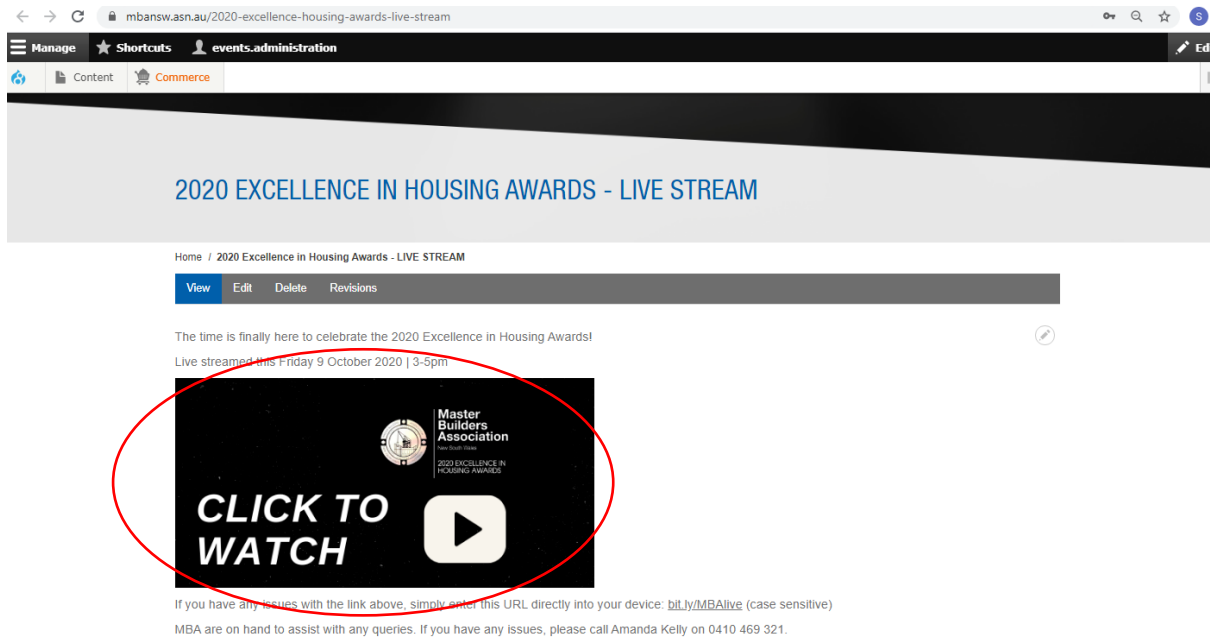
**How to guides:**  
We have created How To Guides to assist with setting up for the virtual awards with various smart devices. If you have any trouble setting up your smart device, to access our How To Guides, please click here.

Please note to access the virtual celebration you must ensure you have a laptop or smart device and adequate internet access.

**Contact Information:**  
If you have any issues, please contact **Amanda Kelly**.  
T: 0410 469 321  
E: [events@mbansw.asn.au](mailto:events@mbansw.asn.au) – please note our access to emails on the day of the event will be limited.

### 3. Open the virtual celebration webpage

Click on the virtual celebration photo to open the broadcast webpage.



The below page should now be shown on your screen.



Please note the broadcast will not start until 3:00 PM, until then, you will be only be able to view the holding screen similar to the above.

## Contact Information

T: 0410 469 321

E: [events@mbansw.asn.au](mailto:events@mbansw.asn.au) - *please note our access to emails on the day of the virtual event will be limited.*